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## CONDITIONS OF ENROLMENT

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### 1. SCHOOL FEES

**1.1 PLACEMENT FEE:** a **non-refundable fee**, payable **immediately** upon enrolment of your child.

These fees go towards the purchase and replacement of new school materials, and maintenance and repairs of classroom and playground equipment.

**1.2 REGISTRATION FEE:** an **annual administration/stationery** fee due with the first payment of school fees.

**1.3 SCHOOL FEES** are calculated on an **annual basis** and are **payable in advance**, at the **beginning** of **each month**, and must be reflected in our bank **account** by no later than the **1<sup>st</sup> day of each month**.

Fees are paid in **12 installments** of equal amounts from **1 January** until **1 December** and are paid **irrespective** of any **absence** of the child due to illness, holidays, school holidays, etc.

**Statements** are pasted in the child's notebook on the **25<sup>th</sup> of the month**.

**RE-REGISTRATION FEE:** an **annual** fee due at the end of the year to secure your child's **placement** for the following year. Notice of payment is given in October.

School Fees are **increased annually**.

Fees are payable by **DEBIT ORDER** or **EFT** into the following bank account:

Bank: <b>NEDBANK</b>
Name: <b>D F Hunter</b>
Account number: <b>1314 055 224</b>
Branch code: <b>198765</b>

Use your **Child's name** as the **reference**.

### 2. NON-PAYMENT OF FEES

**Late payment** of school fees, if **not paid** by the **10<sup>th</sup> day** of the **current month**, will result in **suspension** of your child from the school until payment is caught up. If **delays** are foreseen, they **MUST** be discussed with the school.

### 3. NOTICE AND TERMINATION

**One FULL MONTH's NOTICE** is required should you wish to **remove** your child from our care. Notice **WILL NOT BE** accepted in October for November and in November for December.

### 4. SCHOOL HOURS

School hours are from **7:00 am** to **12:30 pm**, children must be here by **8:00 am**.

Parents are requested to be punctual with dropping off their children in the mornings as late arrivals disrupt our morning activities.

School ends at **12:30 pm** - children must be fetched on time - If delays are foreseen, please contact the school timeously to advise of late collection.

**Safety** - no child will be permitted to leave the school with anyone other than their parent. If someone else is going to fetch the child, notice must be given verbally, telephonically, or via the notebook.

### 5. SCHOOL CALENDAR

Little People Montessori follows the **school terms** as defined by the KwaZulu-Natal Department of Education and is **closed** on **public holidays** and **national school holidays**.

**"Little People – Big potential"**

## 6. EMERGENCIES

In the case of an emergency, **permission is hereby granted** to make use of the **nearest doctor** and/or **hospital**, for the **account** of the **parent/guardian**.

Should you have a medical aid that your child is registered on, **your signature hereunto** is an **express authorization** to make use of the said medical aid.

## 7. HEALTH

Your child may not attend school if they have had **any sign of illness**: fever, vomiting, or diarrhea **within 24 hours**.

Your child may not attend school if they have any **childhood disease**. A **doctor's certificate** is to be provided for **clearance** should your child have been absent due to a communicable/childhood disease.

As a courtesy, please inform the school if your child is absent from school.

## 8. MEALS

Each child must bring a **healthy snack** to school comprising a sandwich and fruit, and preferably water. **Sweets, chips, and biscuits as well as fizzy juices** are **not permitted** at school.

## 9. SCHOOL BAG AND NOTEBOOK

Each child is issued with a monogrammed school bag and a notebook where correspondence can be made between the school and the parent.

## 10. TOYS

Toys are **NOT permitted** at school. Any toys that are brought to school will be sent home or confiscated until home time.

## 11. REPORTS

Reports are done **biannually** in **June** and **December**, with **report interviews** held in **June**. Reports are sent home at the end of the respective terms in hardcopy format.

## 12. BIRTHDAYS

Each child whose birthday falls during the school term is celebrated with a **birthday ring** held during the school morning. Families are invited to attend the ring and are asked to provide cake/treats for the children.

## 13. EXTRAMURAL ACTIVITIES

Physical activities are vitally important to young children. To cut down on extra costs, we do not hire or recruit outside coaches but engage in a variety of developmental skills ourselves.

- **SWIMMING** - lessons are part of the school curriculum and done year-round in the pool on the school premises. Fees are included in the school fees.
- **GROSS MOTOR DEVELOPMENT** - activities that encourage and develop motor skills and strength are done every week during the school day at no additional charge.

## 14. PHOTO PERMISSION

The school has a Facebook and Instagram page where pictures are occasionally shared. You are required to indicate consent on the admission form.

### Daily program

<b>07:00</b>	Arrival at school, settling in, free play
<b>07:30</b>	School starts
<b>08:00</b>	Work cycle
<b>10:00</b>	Morning circle
<b>10:30</b>	Snack
<b>11:00</b>	Playtime
<b>12:00</b>	Tidy-up time and Storytime
<b>12:30</b>	Home time

### Weekly events

<b>Monday</b>	Library Music and Movement
<b>Tuesday</b>	Swimming
<b>Wednesday</b>	Swimming
<b>Thursday</b>	Fitness/Gross Motor Skills
<b>Friday</b>	Library Art and creative activities Baker-baker Science

## WHY CHOOSE A MONTESSORI EDUCATION FOR YOUR CHILD?

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The **Montessori Method** has been taught **worldwide** for over **100 years** and is based on scientific observations of children in their earliest years of life, and proves that children are more successful in school and beyond when given a **strong preschool foundation**.

Montessori schools assist in guiding children to find joy in learning through exploration and investigation using the Montessori materials.

The materials are self-correcting, which develops the child's problem-solving skills while building independence and confidence.

Many people are not familiar with Montessori or the advantages a Montessori education has over a more traditional school setting.

Here are some **important differences** between **Montessori** and **traditional schools**.

<b>Montessori schools</b> place great emphasis on a thoughtfully <b>prepared environment</b> catering to each learner's individual needs.	<b>Traditional schools</b> are based on <b>teacher-centered</b> lessons and activities.
<b>The Montessori curriculum</b> is individualized and caters to the children's needs, interests, and understanding. Each child reaches milestones in their own time, and Montessori allows the child to follow their unique interests, resulting in an enjoyable learning foundation which is sustained over a lifetime	<b>The traditional school curriculum</b> is predetermined and fixed. All children learn the same thing at the same pace and are expected to meet minimum testing standards to validate their comprehension.
<b>Montessori learning is active</b> , lessons are hands-on and learning comes from a child's ability to discover things for themselves.	<b>Traditional learning is passive</b> , lessons are teacher-led with children instructed to listen and do.
<b>Montessori teachers</b> provide individual one-on-one attention to each learner and assist them on their unique learning path, while working at their own pace, using methods that work best for them, toward mastering concepts.	<b>Traditional school teachers</b> teach the same skills or lessons, at the same pace, in the same manner, with little to no one-on-one time with their learners.

Children are innately curious, and the Montessori teaching philosophy allows children to explore the world with understanding and to appreciate and respect all forms of life, towards developing kinder, generous, thoughtful individuals.

As a Montessori school, we aim to develop children holistically, cognitively, socially, and emotionally.

Ask yourself this question: "*Would you build a house without a foundation?*"